



Highlands Preschool

www.highlandspreschool.com  
701 Monroe Ave. NE  
Renton, WA 98056  
425-255-9422

Since 1953



## Student Withdrawal Form

*I am hereby informing Highlands Preschool of the withdrawal of my child:*

Student Name: \_\_\_\_\_

Teacher: \_\_\_\_\_ Class Days/Time: \_\_\_\_\_

Date of last day student will attend: \_\_\_\_\_

*I understand that by completely filling out this form and promptly returning it to the preschool, I am officially withdrawing my child from Highlands Preschool.*

Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please return to the preschool in one of the following ways:*

- 1) Drop in the outside locking mailbox
- 2) Drop in the inside locking collection box
- 3) Mail to: Highlands Preschool, Attn: Registrar,  
701 Monroe Avenue NE, Renton, WA 98056
- 4) Fax to: 206-984-4038
- 5) Email to: [ekleiber@highlandspreschool.com](mailto:ekleiber@highlandspreschool.com)

### For Office Use Only:

Date Received: \_\_\_\_\_

Copy to: ☐ Registrar ☐ Teacher

Refund Due? \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Date Mailed: \_\_\_\_\_

## Exit Survey

*So that we may continue to improve, and make informed decisions about, Highlands Preschool, please take a moment to let us know why you have withdrawn your child:*

***I am withdrawing my child because:***

- ☐ Daycare/Work scheduling conflicts
- ☐ We're moving
- ☐ Cost of tuition/monetary concerns
- ☐ Other: \_\_\_\_\_